

**Indiana County Woodturners Association
An Affiliate Member of the
American Association of Woodturners, Incorporated**

BY-LAWS

ARTICLE I: NAME AND LOCATION

The name of this organization shall be the Indiana County Woodturners Association and shall here after be referred to as the Association. The Association shall have its regular meetings in the Center for Turning and Furniture Design located in the Fine Arts Department of Indiana University of Pennsylvania, Indiana, Pennsylvania.

ARTICLE II: PURPOSES AND OBJECTIVES

The Association is organized exclusively for educational purposes, and its mission is to educate woodturners and the general public in the art and craft of woodturning. This mission will be accomplished in this manner:

By encouraging and facilitating training programs for woodturners;

By sharing ideas and techniques;

By collaborating on woodturning projects;

By disseminating information about sources of materials and equipment;

By exposing the art of woodturning to the general public;

By serving as a center of information about woodturners and woodturning for members, galleries, interior designers, and other interested groups.

ARTICLE III: MEMBERSHIP AND DUES

Section 1: Qualifications

Membership shall be open to any person, business, or corporation engaged in woodturning or interested therein.

Section 2: Categories of Membership

- (a) The active annual membership cycle shall be from September 1 to August 31; roughly corresponding to an academic year.
- (b) A Regular Member is any one person, business or corporation who practices woodturning as a profession or avocation or is interested in woodturning. Annual dues are \$20.00.
- (c) A Family/Household Member is all people living together in a household who practice woodturning as a profession or avocation or are interested in woodturning. Annual dues are \$30.00.
- (d) A Student Member is any one person who currently is enrolled in a public or private school or a college, university, or trade school. No annual dues apply, however student members are encouraged to help facilitate the organization of the Association's monthly meetings.

Section 3: Membership Qualifications

A person, business or corporation may become a member by written application on the forms provided by the Association, accompanied by payment of one year's dues. Members who join after March 1st of any year shall have their dues prorated to one half the regular dues payment. Dues are non-refundable. Student membership requires proof of student identification.

Section 4: Payment of Dues and Termination of Membership

To be a member in good standing, a member shall pay their dues no later than the last day of November for any calendar year. Dues may be paid to any officer of the Association. Any member whose dues are delinquent beyond the last day of December may have their membership terminated.

ARTICLE IV: MEETINGS

Section 1: Monthly Meetings

Regular meetings of the Association shall be held each month as designated by the officers. It is at the regular meetings that all business of the Association shall be conducted and voted on by the Association members.

Section 2: Annual Meeting

The Annual Meeting of the Association shall occur in January of each year. Board members of the Association shall be nominated and elected at this meeting in even-numbered years.

Section 3: Special Meetings

Special meetings, demonstrations, workshops, or field-trips may take place at the discretion of the Association; No regular business shall be conducted at these events without prior approval of 25% of the membership of the Association.

Section 4: Quorum

For the purpose of conducting the business of the Association, 25% of the membership in good standing shall constitute quorum. All categories of paid memberships are entitled to vote if their dues are paid current.

ARTICLE V: BOARD OF DIRECTORS

The Board of Directors of the Association shall consist of members in good standing, which through nomination and election of the Executive Board, administrate the duties and organization of the Association.

Section 1: Number

The Executive Board of the Association consists of:

- Four Officers: President, Vice President, Treasurer and Secretary.
- Two Members-at-Large.
- An *Ex Officio* Member to be appointed by the Director of The Center for Turning and Furniture Design at Indiana University of Pennsylvania.

No person shall hold more than one position at the same time.

Section 2: Method of Election and Duration of Membership

- The officers shall be elected at the Annual Meeting of the Association in even-numbered years. Officers shall serve a term of two years.
- Members-at-Large will be elected at the Annual Meeting of the Association every year. They will serve a term on one year.
- The *Ex Officio* Member will be appointed, from time to time, at the discretion of the Director. The length of term is indeterminate.

Section 3: Removal

Any Executive Board member elected or appointed may be removed when it is deemed that the best interests of the Association would be served by such removal. Removal will be accomplished by a majority vote of the Association members present at the time of the vote, so long as at least 30% of members in good standing are present.

Section 4: Duties of Executive Board Members

President: The President shall be the principal executive officer of the Association. The duties of the President shall include (1) preside over meetings, (2) supervise and control all of the business and affairs of the Association.

Vice President: In the absence of the President or in the event of his/her death, inability, or refusal to act, the Vice President shall perform the duties of the President, and in doing so, shall have all the powers of and be subject to all restrictions upon the President.

Secretary: The Secretary shall keep the minutes of the Association meetings, shall conduct all correspondence, and shall give notice of all meetings of the Association.

Treasurer: The Treasurer shall collect all membership fees and all other monies belonging to the Association. He/she will be responsible for keeping current and accurate records of all monies that flow through the Association. The Treasurer is also responsible for keeping a current roster of membership in the Association.

Members-at-Large: The Members-at-Large will help to direct the activities of the Association. They will be expected to participate in planning efforts lead by the President and other officers. Planning efforts may include meetings, eMail "conversations," or other group communications. Members-at-Large will be voting members of the Executive Board but will have no other executive responsibilities.

Ex Officio Member: The *Ex Officio* Member will be invited to help direct the activities of the Association; he or she will participate as his/her other responsibilities permit. Participation by the *Ex Officio* Member will be particularly valuable when topics that might impact The Center and/or IUP are discussed. The *Ex Officio* Member will neither have voting privileges nor have any executive responsibilities.

ARTICLE VI: AMENDMENTS TO THE BY-LAWS

These by-laws may be amended, repealed, or altered in all or in part by a majority vote at a duly organized meeting of the Association or by mailed ballot. The proposed change shall be mailed to the last recorded address of each Association member at least twenty days before the time of the meeting, which is to consider the change.